



NACIONES UNIDAS
DERECHOS HUMANOS
OFICINA DEL ALTO COMISIONADO
México

CORE VALUES: *INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY*

Human Rights Associate (GS-6)

DEADLINE FOR APPLICATIONS: June 14, 2015

DATE OF ISSUANCE: May 29, 2015

ORGANIZATIONAL UNIT: OHCHR Mexico

DUTY STATION: Mexico

Description of functions

Under the direct supervision of the Head of the Legal Unit, the general guidance of the Deputy Representative and the overall guidance of Representative the incumbent will be responsible for the following duties:

- Provide technical advice, evaluation and legal analysis on the international norms, mechanisms and recommendations on human rights.
- Provide technical advice to the Legislative Branches in order to harmonize the Mexican legal framework with international human rights standards.
- Contribute to promote and disseminate international standards and principles.
- Participate in the elaboration of thematic and analytical documents, as well as provide inputs to preparing documents and reports.
- Follow-up the recommendations issued by human rights mechanisms and procedures as well as treaty bodies.
- Conduct human rights workshops and assist the Office in capacity building and training activities.
- Contribute in all the activities of the Office in order to follow up the human rights situation of the country.
- Perform other related work as required.
- Assist in other related tasks necessary for the completion of the objectives and the general mandate of the OHCHR-Mexico.

Competencies

Professionalism - Good knowledge of the international human rights standards and their practical implementation and exposure to a range of human rights issues, to include approaches and techniques to address sensitive problems. Demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; good capacity of analysis and synthesis including ability to evaluate and integrate information from a variety of sources and assess impact on the human rights situation. **Communication** - Good communication (spoken, written and presentational) skills, including the ability to produce a variety of written reports.



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Planning and organizing - Demonstrated organizational skills and ability to establish priorities and to plan coordinate and monitor related activities. Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. **Teamwork** - Proven interpersonal skills and ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity. **Accountability** - High sense of responsibility; deliver outputs for which one has responsibility within prescribed time, cost and quality standards; takes responsibility for delegated assignments; Takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

QUALIFICATIONS

Education

Complete secondary education, high school education diploma or equivalent. Specific training in a legal field relevant to Human Rights will be an asset. University degree in law or equivalent would be desirable, but it is not a requirement.

Work Experience

At least 6 years of progressively experience at national and/or international levels in the human rights or related field. Previous experience with United Nations or an international organization will be an advantage.

Languages

Fluency in Spanish and English, both written and spoken.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). English and French are the two working languages of the United Nations Secretariat. The United Nations Secretariat is a non-smoking environment.