

**CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY**

<b>I. Position Information 15220</b>	
<b>Job Code Title: and Gender, ESC</b>	<b>Human Rights Officer - Head of Unit on Women´s Rights Rights, Business and Human Rights</b>
Pre-classified Grade:	NO-C
Supervisor :	OHCHR Deputy Representative in Mexico
Organizational Unit:	OHCHR Mexico
Duty Station:	Mexico City

<b>II. Organizational Context</b>
Under the direct guidance of the Deputy Representative and the overall direction of the Representative, the Head of Unit/NO-C will be responsible for the following duties:

<b>III. Main duties / Key results</b>
<p><b>Main duties</b></p> <ul style="list-style-type: none"> <li>• Provides team leadership for Unit on Women’s Rights and Gender, Economic Social and Cultural (ESC) Rights, Business and Human Rights, in terms of planning, monitoring of implementation, and accountability for results as well as in terms of supervision and professional guidance of individual staff members, consultants and trainees (where applicable).</li> <li>• Leads and supervises the promotion and disseminates international human rights standards and principles, particularly in the area of women´s rights; gender perspective on human rights; economic, social and cultural rights; and business and human rights.</li> <li>• Liaises and advocates with relevant national and local authorities, in order to harmonize the Mexican legal framework and public policies with international human rights standards, particularly in the aforementioned areas and its implementation.</li> <li>• Leads capacity building and training activities in the aforementioned areas.</li> <li>• Leads and supervises the provision of technical input, evaluation support, and legal analysis on the international norms, mechanisms and recommendations on human rights, in the aforementioned areas.</li> <li>• Leads and supervises documentation of human rights violations in the relevant thematic areas.</li> <li>• Liaises with victims and civil society organizations.</li> <li>• Coordinates the elaboration of thematic and analytical documents and internal reports; provides inputs to OHCHR Mexico documents, reports and statements.</li> </ul>

- Leads OHCHR Mexico efforts in liaising with international human rights mechanisms on the relevant subjects.
- Contributes to other activities of the Office in order to follow up the human rights situation of the country.
- Performs other related work as required.

#### IV. Impact of Results

The key results have an impact on the delivery of OHCHR Mexico's work plan, in particular regarding the incorporation of the provisions of the international human rights instruments into national legislation and their effective implementation; the development of relevant public policies in the area of women's rights, ESC rights and business and human rights; the building of capacities of the Mexican State in the aforementioned areas; and the monitoring and documentation of human rights violations in the areas covered by the Unit.

#### V. Competencies

- **Professionalism** - Knowledge of the international human rights standards and their practical implementation and exposure to a range of human rights issues, to include approaches and techniques to address sensitive problems. Demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; ability to analyze and synthesize information including ability to evaluate and integrate information from a variety of sources and assess impact on the human rights situation. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Planning and Organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
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#### VI. Recruitment Qualifications

<b>Education:</b>	An Advanced degree (Master's degree or equivalent degree) in Law, Human Rights, International Relations, Political Science or other related fields. A first-level university degree in Law, Human Rights, International Relations, Political Science or related fields, in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.
<b>Experience:</b>	A minimum of 5 years of progressively responsible and relevant experience in human rights at national or international levels is required. Previous experience

	working with the United Nations or other international organization is an advantage.
<b>Language Requirements:</b>	Fluency in Spanish and English (both written and spoken) is required. Knowledge of another official United Nations language is an advantage.
<b>Other Skills:</b>	Basic knowledge of Word, Excel, and PowerPoint. Ability to lead teams, particularly teams which are diverse.

<b>VII. Applications</b>	
Please send your electronic United Nations PHP form duly signed and relevant academic/professional certificates to the following e-mail: <a href="mailto:ohchr-rhmexico@un.org">ohchr-rhmexico@un.org</a> Please clearly mark your application with the subject "Head of Unit on Women's Rights and Gender, ESC Rights, Business and Human Rights".	
Deadline for Applications: <b><u>March 1, 2022</u></b> Date of Issuance: February 8, 2022	

*The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.*