

CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

I. Position Information - 146071

Job Code Title:	Temporary Assistant Human Rights Officer – B & HR
Pre-classified Grade:	TJO (NO-A)
Supervisor:	Gender, ESCR and Business and Human Rights Unit
Coordinator	
Organizational Unit:	OHCHR Mexico
Duty Station:	Mexico City

II. Organizational Context

Under the direct guidance and supervision of the Head of Unit on Gender and ESCR and the overall direction of the Representative, the Human Rights Officer/NO-A will be responsible for the following duties:

III. Main duties / Key results

Main duties

- Supports all ongoing activities required to implement the EU-OHCHR Mexico component of the *Responsible Business Conduct in Latin America and the Caribbean Project*.
- Promotes and disseminates international human rights standards and principles, particularly the UN Guiding Principles of Business and Human Rights.
- Supports OHCHR Mexico in liaising and advocating with relevant national and local authorities, in order to harmonize the Mexican legal framework with international human rights standards with special focus on B&HR.
- Provides technical input, evaluation support, and legal analysis on the international norms, mechanisms and recommendations on human rights, especially those related to B&HR.
- Coordinates the elaboration of thematic analytical documents and reports.
- Participates in the documentation of cases of B&HR violations, under the intersectionality principle and gender perspective.
- Supports OHCHR Mexico in liaising with businesses, civil society organizations, communitarian organizations and victims; as well as with international human rights mechanisms on B&HR and related matters.
- Conducts and assists human rights trainings (workshops and other capacity building activities) on B&HR, particularly relating to due diligence processes, responsible business conduct practices, and access to remedy from an intersectional and gender perspectives.
- Contributes to all the activities of the Office in order to follow up the human rights situation of the country.

- Performs other related work as required.

IV. Impact of Results

The key results have an impact on the delivery of OHCHR Mexico's work plan, in particular regarding an increased will by business actors to apply the UN Guiding Principles on Business & HR and engage with stakeholders, and on the delivery of the project "Responsible Business Conduct in Latin America and the Caribbean". The Human Rights Officer's work should also impact the Office's capacity to provide accurate recommendations to businesses and authorities from all branches (executive, legislative and judicial) aimed at ensuring the implementation of human rights standards in the field of B&HR.

V. Competencies

- **Professionalism** - Knowledge of the international human rights standards and their practical implementation and exposure to a range of human rights issues, to include approaches and techniques to address sensitive problems. Demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; ability to analyze and synthesize information including ability to evaluate and integrate information from a variety of sources and assess impact on the human rights situation. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork** - Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

VI. Recruitment Qualifications

Education:	<ul style="list-style-type: none"> • Master's Degree or equivalent degree in law, political sciences, international relations, social sciences or any other discipline related to human rights is required. • Alternatively, a Bachelor's Degree in law, political sciences, international relations, social sciences or any other discipline related to human rights in combination with two additional years of relevant work experience in a human rights related field may be accepted in lieu of the advanced university degree.
Experience:	<ul style="list-style-type: none"> • At least 2 years of progressively professional experience at national and/or international levels in the human rights field is required. • Demonstrated experience in dealing with some key stakeholders for example, the diplomatic community, governments, national institutions, NGO's, victims and the range of actors in the field of human rights is highly desirable. Demonstrated experience in public communication, including the production of a variety of written reports in a clear and concise style, delivery training presentations to external audiences is also desirable.

	<ul style="list-style-type: none"> • Knowledge and experience in relation to Business and Human Rights is highly desirable. •
Language Requirements:	Fluency in Spanish and English (both written and spoken) is required. Knowledge of another official United Nations language is an advantage.
Other Skills:	Basic knowledge of Word, Excel, and PowerPoint. Ability to coordinate and supervise support staff.

VII. Applications

Please send your electronic United Nations PHP form duly signed and relevant academic/professional certificates to the following e-mail: ohchr-rhmexico@un.org
Please clearly mark your application with the subject "Temporary Assistant Human Rights Officer – B & HR"

Deadline for Applications: **19 February 2023**
Date of Issuance: 1 February 2023

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.