

**CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY**

**I. Position Information 49495**

<b>Job Code Title:</b>	<b>Assistant Human Rights Officer (Human Rights and the Judiciary), NO-A</b>
Pre-classified Grade:	NO-A
Supervisor:	Coordinator of the Unit on Grave Human Rights Violations
Organizational Unit:	OHCHR Mexico
Duty Station:	Mexico City

**II. Organizational Context**

Under the direct supervision of the Head of Unit for Grave Human Rights Violations, the general guidance of the Deputy Representative, and the overall guidance of the Representative, Office of the High Commissioner for Human Rights (OHCHR) the Assistant Human Rights Officer (Human Rights and the Judiciary) will be responsible for the following tasks:

**III. Main duties / Key results**

**Main duties**

- Contribute to the elaboration of legal briefs.
- Systematize the jurisprudence on human rights adopted by the Mexican Judiciary.
- Systematize international human rights standards and add them in a public search engine in human rights.
- Contribute to the elaboration of thematic and analytical documents, as well as provide inputs to prepare documents, speeches and reports.
- Follow up the proposals for reforming the judicial branch.
- Participate in the conception of technical advice provided by the Office to the Judiciary and other relevant actors.
- Assist in capacity strengthening and training activities, particularly to the Judiciary.
- Participate in the design and the elaboration of office work plans and monitor the execution of actions and strategies.
- Act as the focal point of the Office with the Supreme Court.
- Participate in the design of the contest on rulings organize by the Office and other actors.

**IV. Impact of Results**

The key results have an impact on the delivery of OHCHR Mexico's work plan, in particular regarding the incorporation and effective implementation of the provisions of international human

rights instruments. The Human Rights Officer's work should also impact the Office's capacity to provide accurate recommendations to authorities from the judiciary aimed at ensuring the implementation of human rights standards and the independence of the judicial branch.

#### V. Competencies

**Professionalism** - Knowledge and understanding of theories, concepts and approaches relevant to particular sector, functional area or other specialized field. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

**Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

**Teamwork** - Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

#### VI. Recruitment Qualifications

<b>Education:</b>	An advanced degree (Master's degree or equivalent degree) in Law, International Relations, Political Science or related field is required. A first level university degree in Law, International Relations, Political Science or related field, in combination with two additional years of relevant work experience in a human rights related field may be accepted in lieu of the advanced degree.
<b>Experience:</b>	A minimum of two (2) years of progressively professional experience in the human rights at the national or international levels is required. Previous work experience with the judiciary is desirable. Experience working with the United Nations or other comparable international organization is desirable.
<b>Language Requirements:</b>	<ul style="list-style-type: none"> <li>• Fluency in Spanish and English (both written and spoken) is required.</li> <li>• Knowledge of another United Nations official language is desirable.</li> </ul>
<b>Other Skills:</b>	<ul style="list-style-type: none"> <li>• Basic knowledge of Word, Excel, PowerPoint and other Microsoft Office applications.</li> </ul>

#### VII. Applications

Please send your electronic United Nations PHP form duly signed and relevant academic/professional certificates to the following e-mail: [ohchr-rhmexico@un.org](mailto:ohchr-rhmexico@un.org). Please clearly mark your application with the subject "Assistant Human Rights Officer - Human Rights and the Judiciary"

Deadline for Applications: **21 January 2024**

Date of Issuance: 5 January 2024

***The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.***